



Appendix 1 - Ministry Personnel Application Form (Adults)

In our desire to reduce the risk of abuse within our church ministries, we believe this information is necessary to protect our Children, Youth, Vulnerable Adults and our Volunteers and to effectively place our Volunteers in ministry positions. Thank you in advance for your partnership.

Personal Information

Full Name _____

Address _____

Postal Code _____ Email _____

Primary Phone Number _____

Spiritual History

How long have you attended Bible Fellowship Church? _____

Do you regularly attend (2 or more services a month)? Yes No

Are you a member? Yes No

Have you been baptized? Yes No

In a brief paragraph, please outline your spiritual journey.

List any gifts, training, education, or other qualifications that have prepared you to minister with Children, Youth or Vulnerable Adults.



Ministry Information and Experiences

Churches I attended in the last five years are as follows:

1. Name of Church _____ Phone Number _____
Address _____
Dates Attended _____ Member or Adherent _____

2. Name of Church _____ Phone Number _____
Address _____
Dates Attended _____ Member or Adherent _____

My present and previous ministry experience is as follows:

1. Name of Church/Organization _____
Dates and Description of Ministry _____
Pastor or Ministry Supervisor _____ Phone # _____

2. Name of Church/Organization _____
Dates and Description of Ministry _____
Pastor or Ministry Supervisor _____ Phone # _____

References

Please provide the names of three individuals, excluding relatives, who could provide a reference for you. Include at least one reference from outside the church.

1. Name of Reference _____ Phone Number _____
Address _____
Nature of Relationship _____

2. Name of Reference _____ Phone Number _____
Address _____
Nature of Relationship _____

3. Name of Reference _____ Phone Number _____
Address _____
Nature of Relationship _____

Information About your Ability to Work with Children, Youth or Vulnerable Adults

In order to provide a safe and secure environment for our Children, Youth and Vulnerable Adults, we believe it is necessary to include the following questions as part of our application process. All information will be kept confidential by Church Leadership and the Plan to Protect® team. (Police may access this information, under warrant, if requested.) Answering yes to any of the questions may not necessarily preclude your involvement in ministry. Thank you in advance for your understanding.

1. Are there any circumstances involving your lifestyle or history that would call into question your ability to work with Children, Youth or Vulnerable Adults? (e.g., use of illegal substances, etc.) Yes No
2. Have you ever been convicted or found guilty of a criminal offence for which a pardon has not been granted (excluding minor traffic violations)? Yes No

If yes, please list offence(s) and the date(s) of conviction: _____

3. Have you ever been expelled from or had your employment terminated by any organization or employer for assault, violence or impropriety against a Child, Youth or Vulnerable Person (e.g., senior citizen or person with disabilities)? Yes No
4. Have you ever been a defendant or respondent in a civil lawsuit or human rights complaint or other legal proceeding in which you were alleged to have abused or engaged in violence, harassment or other immoral or illegal behaviour or conduct involving Children, Youth or Vulnerable Adults? Yes No
5. Do you have any health concerns which could impact your ability to perform the functions of the volunteer position for which you are applying? (Please note such health concerns may not prevent you from holding the position for which you have applied) Yes No
6. Do you have any contagious diseases or conditions of which we should be aware, and which we may need to take steps to protect against transmission should you volunteer at our organization? Yes No

If you have answered yes to any of the above questions, please explain.

Signature of Applicant _____

Date _____